

CHRISTMAS AND NEW YEAR SCHEDULE DEC 2019 – JAN 2020

Our opening hours and delivery schedule for the December and January Bank Holidays is below.

SigConnect and PMR orders will be processed at all times and delivered on your next available delivery**

Order Date **	Customer Services & Telesales	Delivery via Sigma Transport Network	Delivery via Sigma 3 rd Party Courier
Monday 23 rd December	Normal Service	Tuesday 24 th December	Tuesday 24 th December *
Tuesday 24 th December	Phone Lines Close at 5pm – SigConnect & PMR orders after 5pm**	Friday 27 th December	Saturday 28 th December
Wednesday 25 th AND Thursday 26 th December	Closed – SigConnect & PMR orders only**	Friday 27 th December	Saturday 28 th December
Friday 27 th December	Normal Service	Saturday 28 th December	Saturday 28 th December
Saturday 28 th AND Sunday 29 th December	Closed – SigConnect & PMR orders only**	Monday 30 th December	Tuesday 31 st December
Monday 30 th December	Normal Service	Tuesday 31 st December	Tuesday 31 st December *
Tuesday 31 st December	Phone Lines Close at 5pm – SigConnect & PMR orders after 5pm**	Thursday 2 nd January	Friday 3 rd January
Wednesday 1 st January 2020	Closed – SigConnect & PMR orders only**	Thursday 2 nd January	Friday 3 rd January
Thursday 2 nd January 2020	Normal Service	Friday 3 rd January	Friday 3 rd January
Friday 3 rd January 2020	Normal Service	Saturday 4 th January	Saturday 4 th January

*** Courier delivery orders will need to be placed by 4pm**

Normal service will be in operation except for public holidays. Delivery schedules for controlled drugs and Specials orders will differ during the festive period.

** Delivery dates stated above are based on orders being received before your agreed morning and evening cut-off times and dependant on your delivery schedule. SigConnect and PMR is available at all times, fax and voicemail orders received on Bank Holidays will be input on the next available working day